

**MINUTES OF THE BOARD OF TRUSTEES
UNIVERSITY OF NORTH ALABAMA
FLORENCE, ALABAMA
11:00 a.m., Monday, December 19, 2016**

The Board of Trustees for the University of North Alabama met on Monday, December 19, 2016, in Banquet Hall A of the Guillot University Center in accordance with Section 6 of the 1967 Regular Session of the Alabama Legislature. A letter from three trustees (dated November 28, 2016) was sent to Governor Robert Bentley in care of his Director of Constitutional Affairs, requesting that the Governor call the December 19 quarterly meeting. Letters calling the Board to the meeting also were sent for the Governor's signature. The same were mailed to the Trustees from the Governor's office in advance of the meeting under the date of December 6, 2016.

On December 12, 2016, Board members were advised via e-mail that the agenda, proposed resolutions, and supporting documents for items of discussion were available for individual access in the Canvas software system.

In the absence of Governor Robert Bentley (the President of the Board), the meeting was called to order at 11:00 a.m. by Board President Pro Tempore Nancy Abrams.

I. INVOCATION

The opening invocation was offered by Trustee Steve Pickett.

II. ROLL CALL

The roll call was called by President Kenneth Kitts, and the following members were present:

Trustee Nancy Abrams	Trustee Todd Ouellett	Trustee Simpson Russell
Trustee Mark Anderson	Trustee Steve Pierce	Trustee Will Trapp
Trustee Mark Jordan		

(Trustee Rodney Howard was present for the 9:00 a.m. session that adjourned at 10:00, but was unable to remain for the 11:00 meeting.)

Absent were Trustee Marcus Maples and ex officio members Governor Robert Bentley and Superintendent of Education Michael Seaton.

Others present for all or part of the meeting:

- Ms. Amber Fite-Morgan, University Attorney and Chief Diversity Officer
- Mr. Mark Linder, Athletics Director
- Mr. Mark Patterson, Associate Vice President for Enrollment Management
- Dr. I. Marie Shaw, Vice President for University Advancement
- Dr. John Thornell, Vice President for Academic Affairs and Provost
- Mr. John Thornton, Acting Chief Financial Officer
- Dr. Catherine Burkhalter, Dean of the College of Arts and Sciences
- Dr. Marvin Davis, Dean of Library and Educational Technology Services

- Dr. Donna Lefort, Dean of the College of Education and Human Sciences
- Dr. Vicki Pierce, Dean of the College of Nursing
- Dr. Joy Bohan, Associate Vice President for Academic Affairs
- Dr. Vince Brewton, Director of the Arts Program
- Dr. David Brommer, President of the Senate
- Mr. Michael Gautney, Assistant Vice President for Facilities Administration and Planning
- Ms. Sarah Green, President of Student Government Association and *ex officio* non-voting member of the Board
- Dr. Scott Infanger, Chair of the Student Governance Executive Committee
- Dr. Kevin Jacques, President of Student Government
- Ms. Tammy Jacques, Assistant Vice President for Student Affairs and Title IX Coordinator
- Mr. Bret Jennings, Director of University Events
- Dr. Andrew Luna, Director of Institutional Research, Planning and Assessment
- Dr. Chris Maynard, Associate Dean of the College of Arts and Sciences
- Ms. Audrey Mitchell, Director of Student Government Services and Housing Facilities Mgmt.
- Mr. Bryan Rachal, Director of University Communications and Marketing
- Mr. Jake Russell, University Events Coordinator
- Mr. Jarrod Russell, Network Engineer
- Ms. Regina Sherrill, Senior Assistant Vice President for Administration
- Dr. Chunsheng Zhang, Senior Vice President for International Affairs
- Members of the news media: Edwards from the *Tallahassee Daily*; Fanning and Brentt from the *Flor-Ala*

III. APPROVAL OF AGENDA

Mr. Abrams submitted the meeting agenda for approval. Upon motion by Mr. Anderson and second by Mr. Russell, the agenda was approved unanimously as presented.

IV. PRESENTATION FROM THE FACILITIES MANAGEMENT DEPARTMENT

This presentation was covered during the prior morning work session.

V. APPROVAL OF MINUTES

A. September 15, 2016, Quarterly Board Meeting

Mr. Abrams submitted the minutes for approval. Upon motion by Ms. Jordan and second by Mr. Pierce, the minutes were approved unanimously as presented.

Board of Trustees and Resolutions of the December 6, 2016, Executive Committee Meeting
Trustees and Resolutions of the December 6, 2016, Executive Committee Meeting
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Upon the motion of Mr. Anderson, the resolution was approved.

VI. REPORTS

Dr. Kitts gave the following report:

- Notation of student achievement
- Report on the analysis of the next quarter
- Commendation of the Conference Division
- Commendation of the Sun Conference

At the conclusion of the presentation to the Board, Dr. Kitts noted that the Board will continue to provide appropriate management.

Mr. Abrams, a member of the Board, stated:

VII. REMARKS

Mr. Abrams and other members of the Board gave their respective remarks.

As a side note, the Athletic Department for the year...

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AGENCY GROUP LEADERS

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VIII. ACADEMIC AFFAIRS AND STUDENT LIFE COMMITTEE MATTER

2017-2018 University of North Alabama Undergraduate Catalog

This item was reviewed during the session that preceded the Trustees meeting. There were no additional questions, and this item required no action by the Board.

IX. ADVANCEMENT AND UNIVERSITY RELATIONS COMMITTEE MATTER

Resolution Approving New Memorandum of Understanding between UNA and

This item had been discussed during a work session that preceded the board meeting, and Mr. Trapp provided additional comments. There being no additional questions, upon motion by Mr. Trapp, the resolution was second by Mr. Pierce, the resolution was approved by unanimous vote. Mr. Trapp commended the hard work of the committee that spent many hours over the past several months to craft this new affiliation document between the two entities.

X. AUDIT, FINANCE, AND ADMINISTRATION COMMITTEE MATTERS

- A. Review Financial Information for Fiscal Year Ending September 30, 2016
- B. Budgeting of Additional Funds Received During the 2015-2016 Fiscal Year
- C. Review of Investments - University Foundation
- D. Review of Investments - University Endowment
- E. Status of New Nursing Building Construction Project

All of these information items were reviewed during the December 12 Finance Committee meeting and during the session that preceded today's Trustees meeting. There were no additional questions, and these items required no action by the Board. Mr. Thornton affirmed a deadline of June 2017, for receipt of the FY 2015-2016 audit, but noted that accountants expect completion by March.

XI. OTHER BUSINESS

A. Trustee Appointee to UNA Foundation Board of Directors

The new structure for the Foundation Board of Directors and Foundation Executive Committee includes one member of the Board of Trustees. As Board President Pro Tempore, Mr. Abrams has appointed Mr. Trapp to this position. This item required no action by the Board.

B. Proposed Revision of Board Committee Structure

Dr. Fite would efficiently meet with Trustee Dr. Fite to discuss the proposed changes in overview of the committee suggested for review towards March. Mr. Abroms suggested the intervention of the Board to the Board of Trustees to discuss these groups to be presented as an information of these changes at the next meeting. The Board members review the proposed changes at the next meeting.

C. Status of UNA Board of Trustees and Scholarship Endowment

Dr. Fite was requested to review this matter and encourage the Board to consider the endowment.

D. 2017 Board of Trustees Meeting Dates

Mr. Abroms reported that the Board of Trustees would meet in December. He requested that the Board review the proposed 2017 Board meeting dates.

XII. MOTION FOR EXECUTIVE SESSION

Mr. Abroms and character Committee; matters. Ms. Fite-Morgan proposed a unanimous resolution for the Board to enter into an executive session to discuss the negotiation of the Open Meetings Act. The Board of Trustees agreed to enter into an executive session to discuss the negotiation of the Open Meetings Act. The Board of Trustees agreed to enter into an executive session to discuss the negotiation of the Open Meetings Act.

At approximately 1:41 a.m., the Board of Trustees met in an executive session with Ms. Fite-Morgan. Ms. Fite-Morgan presented a resolution to discuss the negotiation of the Open Meetings Act. The Board of Trustees agreed to enter into an executive session to discuss the negotiation of the Open Meetings Act.

The Board of Trustees met in an executive session on December 19, 2016. The Board of Trustees agreed to enter into an executive session to discuss the negotiation of the Open Meetings Act. The Board of Trustees agreed to enter into an executive session to discuss the negotiation of the Open Meetings Act.

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Mr. Russell, a

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